



REGULAR MEETING OF COUNCIL
Held on Monday January 22, 2024
In Person & Virtually,
Commencing at 6:00 p.m.

IN ATTENDANCE:

Mayor: D. Anderberg

Councillors: M. Barber, D. Green, W. Oliver, G. Cleland, S. Nodge, and B. Wright

Staff: D. Henderson, Chief Administrative Officer; W. Catonio, Director of Finance and Human Resources; L. Goss, Legislative Services Manager; A. Grose, Recreation Manager and K. Green, Executive Assistant

1. CALL TO ORDER

Mayor Anderberg called the meeting to order at 6:00 pm.

2. SCHEDULED PUBLIC HEARING

3. AGENDA APPROVAL

NODGE:

That Council for the Town of Pincher Creek agrees to add items 11.4 IDP Committee Meeting and 8.4 Alberta Association of Police Governance to the January 22, 2024 Regular Council meeting agenda.

CARRIED 24-026

NODGE:

That Council for the Town of Pincher Creek approves the January 22, 2024, Regular Council meeting agenda as amended.

CARRIED 24-027

4. DELEGATIONS

- 4.1 Sunrise Solar Project Update - Mike Peters
- 4.2 Transitional Solutions - Doug Lagore (8pm)

5. ADOPTION OF MINUTES

5.1 Minutes of the Special Meeting of Council held on December 18, 2023

GREEN:

That Council for the Town of Pincher Creek approves the Minutes of the Special Meeting of Council held on December 18, 2023 as presented.

CARRIED 24-028

5.2 Minutes of the Special Meeting of Council held on December 19, 2023

NODGE:

That Council for the Town of Pincher Creek approves the Minutes of the Special Meeting of Council held on December 19, 2023 as amended.

CARRIED 24-029

Handwritten initials in black ink, appearing to be "A" or "D", written over a horizontal line.

5.3 Minutes of the Committee of the Whole held on January 3, 2024

WRIGHT:

That Council for the Town of Pincher Creek approves the Minutes of the Committee of the Whole held on January 3, 2024 as presented.

CARRIED 24-030

5.4 Minutes of the Regular Meeting of Council held on January 8, 2024

GREEN:

That Council for the Town of Pincher Creek approves the Minutes of the Regular Meeting of Council held on January 8, 2024 as presented.

CARRIED 24-031

6. BUSINESS ARISING FROM THE MINUTES

6.1 Subdivision File 2022-0-123 - Request for Time Extension and Development

Agreement

NODGE:

That Council for the Town of Pincher Creek approve and grant a Time Extension up to December 20, 2024 for Subdivision Application Request for Extension file no. 2022-0-123 Plan 1728F, Lots 73-75.

CARRIED 24-032

NODGE:

That Council for the Town of Pincher Creek approve and authorize the Development Agreement (Deferred Servicing Agreement) for the property located at 1038 Morden Avenue (Lot 109, Block 1, Plan 231)

CARRIED 24-033

7. BYLAWS

7.1 Bylaw 1473-24 Appointing the Chief Administrative Officer

OLIVER:

That Council for the Town of Pincher Creek give Bylaw 1473-24 Appointing the Chief Administrative Officer first reading.

CARRIED 24-034

WRIGHT:

That Council for the Town of Pincher Creek give Bylaw 1473-24 Appointing the Chief Administrative Officer second reading.

CARRIED 24-035

GREEN:

That Council for the Town of Pincher Creek unanimously agree to present bylaw 1473 24 Appointing the Chief Administrative Officer for third and final reading at the January 22, 2024 regular meeting of Council.

UNANIMOUSLY CARRIED 24-036

NODGE:

That Council for the Town of Pincher Creek give Bylaw 1473-24 Appointing the Chief Administrative Officer third and final reading and that a copy of which be attached hereto forming part of the minutes.

CARRIED 24-037

7.2 Land Use Bylaw Amendment 1547-AT Second and Third Reading

WRIGHT:

That Council for the Town of Pincher Creek agree and give second reading to Land Use Bylaw Amendment 1547-AT amending Land Use Bylaw 1547 to redesignate the lands located at 806 Main Street (portion of Lot 18, Plan 7756AL) from Downtown / Retail Commercial - C1 to Transitional Commercial - C4 Land Use District.

CARRIED 24-038

GREEN:

That Council for the Town of Pincher Creek agree and give third and final reading to Land Use Bylaw Amendment 1547-AT amending Land Use Bylaw 1547 to redesignate the lands located at 806 Main Street (portion of Lot 18, Plan 7756AL) from Downtown /Retail Commercial - C1 to Transitional Commercial - C4 Land Use District, and that a copy of which be attached hereto forming part of the minutes.

CARRIED 24-039

8. NEW BUSINESS

8.1 Safety Codes Services Contract Award

OLIVER:

That Council for the Town of Pincher Creek award a 5-year contract for Safety Codes Services to Park Enterprises Ltd. with a permit fee percentage split of 70% (Agency)/30% (Town).

CARRIED 24-040

8.2 2024 Pincher Creek Foundation Requisition

OLIVER:

That Council for the Town of Pincher Creek accept the 2024 Pincher Creek Foundation Requisition as information.

CARRIED 24-041

8.3 Community Engagement Sessions

CLELAND:

That Council for the Town of Pincher Creek agrees to cancel the February 28, 2024 Community Engagement Session.

CARRIED 24-042

8.4 Alberta Association of Police Governance

GREEN:

That Council for the Town of Pincher Creek agrees to purchase the 2024 membership to the Alberta Association of Police Governance for \$200.

CARRIED 24-043

9. COUNCIL REPORTS

9.1 Upcoming Committee Meetings and Events

CLELAND:

That Council for the Town of Pincher Creek accept the Upcoming Committee Meetings and Events as information.

CARRIED 24-044

10. ADMINISTRATION

10.1 Council Information Distribution List

WRIGHT:

That Council for the Town of Pincher Creek accepts the January 22, 2024 Council Information Distribution List as information.

CARRIED 24-045

L. Goss left meeting at 7:29pm

Mayor Anderberg called a recess at 7:29pm

Mayor Anderberg called the meeting back at 7:40pm

11. CLOSED MEETING DISCUSSION

CLELAND:

That Council for the Town of Pincher Creek agree to move into closed session of Council on January 22, 2024 at 7:40 pm in accordance with section 24 of the Freedom of Information and Protection of Privacy Act, with the Chief Administrative Officer, Executive Assistant, Director of Finance and Human Resources in attendance.

CARRIED 24-046

WRIGHT:

That Council for the Town of Pincher Creek agrees to move out of closed session of Council on January 22, 2024 at 8:10 pm in accordance with sections 24 of the Freedom of Information and Protection of Privacy Act.

CARRIED 24-047

Transitional Solutions – Doug Lagore

CLELAND:

That Council for the Town of Pincher Creek agree to move into closed session of Council on January 22, 2024 at 8:30 pm in accordance with section 24 of the Freedom of Information and Protection of Privacy Act, with the Chief Administrative Officer, Executive Assistant, Director of Finance and Human Resources in attendance.

CARRIED 24-048

CLELAND:

That Council for the Town of Pincher Creek agrees to move out of closed session of Council on January 22, 2024 at 9:45 pm in accordance with sections 24 of the Freedom of Information and Protection of Privacy Act.

CARRIED 24-049

11.1 Organizational Structure- FOIP s. 16

WRIGHT:

That Council for the Town of Pincher Creek accept the Organizational Structure comments as information.

CARRIED 24-050

11.2 Land Development Reuse Study - FOIP s. 24

NODGE:

That Council for the Town of Pincher Creek accept the Rehabilitation/Reuse Study Final Report and Property Condition Assessments for 840 and 670 Main Street, Pincher Creek, and submit them to Lethbridge Property Appraisal Inc for property valuations.

CARRIED 24-051

NODGE:

That Council for the Town of Pincher Creek call a special Council Meeting for January 29, 2024 at 6pm in Town Council Chambers to discuss the Priority Action Items Update.

CARRIED 24-052

11.3 Priority Action Items Update - FOIP s. 24

WRIGHT:

That Council for the Town of Pincher Creek defer the Priority Action Items Update to the January 29, 2024 Council Meeting at 6pm.

CARRIED 24-053

11.4 IDP Committee Meeting - FOIP s. 24

CLELAND:

That Council for the Town of Pincher Creek direct council members to bring back the information from the IDP Committee meeting to a council meeting for further discussion.

CARRIED 24-054

12. NOTICE OF MOTION

OLIVER:

That Council for the Town of Pincher Creek discuss combining the inactive economic development committee with the community housing committee.

13. ADJOURNMENT

WRIGHT:

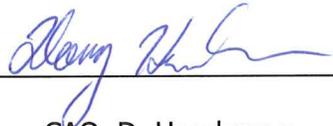
That this meeting of Council on January 22, 2024 be hereby adjourned at 9:51 pm.

CARRIED 24-055

Handwritten initials, possibly 'RW', written in black ink.



MAYOR, D. Anderberg



CAO, D. Henderson

**APPROVED BY RESOLUTION
OF THE COUNCIL OF THE
TOWN OF PINCHER CREEK,
THIS 12th DAY OF FEBRUARY 2024**

S E A L

**NEXT REGULAR MEETING OF COUNCIL TO BE HELD ON
MONDAY FEBRUARY 12, 2024 AT 6:00 P.M.**





BYLAW # 1473 - 24
of the
TOWN OF PINCHER CREEK

**A Bylaw of the Town of Pincher Creek, in the Province
Of Alberta, for the purpose of Appointing the
Chief Administrative Officer**

Whereas, Pursuant to Section 205 (1) (2) of the Municipal Government Act, R.S.A. 2000, Chapter M.26 and amendments thereto, Council must appoint a Chief Administrative Officer,

And Whereas, the Council for the Town of Pincher Creek appoints Doug Henderson as the Interim Chief Administrative Officer for the Town of Pincher Creek.

Now Therefore, the Council of the Town of Pincher Creek hereby enacts as follows:

1. That Bylaw # 1473 – 23 is hereby repealed effective December 19, 2023.
2. That this bylaw comes into force and effect upon final reading.

READ A FIRST TIME THIS 22nd DAY OF JANUARY, 2024.

READ A SECOND TIME THIS 22nd DAY OF JANUARY, 2024.

READ A THIRD TIME THIS 22nd DAY OF JANUARY, 2024.



Mayor Don Anderberg



CAO, Doug Henderson

**TOWN OF PINCHER CREEK
BYLAW NO. 1547-AT**

BEING a bylaw of the Town of Pincher Creek in the Province of Alberta, to amend Bylaw No. 1547, being the municipal Land Use Bylaw;

WHEREAS the Council of the Town of Pincher Creek is in receipt of an application to redesignate lands within its corporate limits to allow for the conversion of an existing commercial building into multi-unit affordable housing (rowhousing) accommodation units on the subject land;

AND WHEREAS the purpose of proposed Bylaw No. 1547-AT is to redesignate lands located at 806 Main Street (portion of Lot 18, Plan 7756AL) and legally described as PLAN PINCHER CREEK 7756AL THE NORTH HALF OF THE EAST SEVENTY SEVEN (77) FEET OF THE WEST ONE HUNDRED AND TEN (110) FEET OF LOT EIGHTEEN (18) lying within the SW¼-23-2-30-W4M from "Downtown/Retail Commercial – C1" to "Transitional Commercial – C4" to accommodate the said use;

AND WHEREAS the said lands are shown on the map in Schedule A attached hereto;

AND WHEREAS the municipality must prepare a corresponding bylaw and provide for its consideration at a public hearing;

NOW THEREFORE, under the authority and subject to the provisions of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, as amended, the Council of the Town of Pincher Creek in the Province of Alberta duly assembled does hereby enact the following:

1. Lands legally described as PLAN PINCHER CREEK 7756AL THE NORTH HALF OF THE EAST SEVENTY SEVEN (77) FEET OF THE WEST ONE HUNDRED AND TEN (110) FEET OF LOT EIGHTEEN (18) within SW¼-23-2-30-W4M from "Downtown/Retail Commercial – C1" to "Transitional Commercial – C4" as shown on the map in Schedule A.
2. Bylaw No. 1547, being the municipal Land Use Bylaw, is hereby amended.
3. The land use district map shall be amended to reflect this change.
4. This bylaw shall come into effect upon third and final reading hereof.

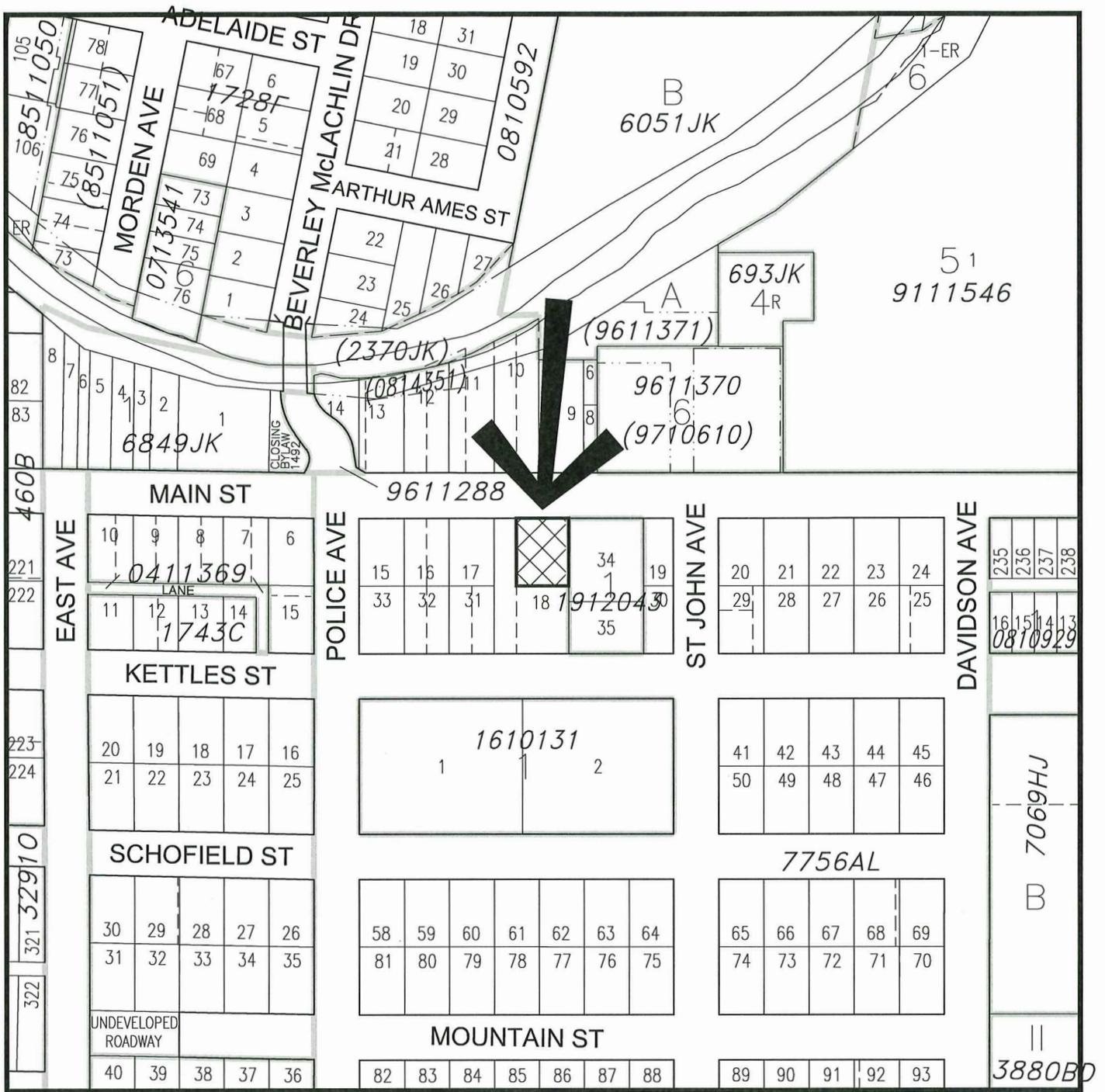
READ a **first** time this 27th day of November, 2023.

READ a **second** time this 22nd day of January, 2024.

READ a **third** time and finally passed this 22nd day of January, 2024.

Mayor – Don Anderberg

Chief Administrative Officer – Doug Henderson



**LAND USE DISTRICT REDESIGNATION
SCHEDULE 'A'**

Bylaw #: 1547-AT
Date: January 22, 2024



FROM: Downtown/Retail Services Commercial C1
TO: Transitional Commercial C4

PLAN PINCHER CREEK 7756AL THE NORTH HALF OF THE EAST SEVENTY SEVEN (77) FEET OF THE WEST ONE HUNDRED AND TEN (110) FEET OF LOT EIGHTEEN (18) WITHIN SW 1/4 SEC 23, TWP 6, RGE 30, W 4 M MUNICIPALITY: TOWN OF PINCHER CREEK DATE: NOVEMBER 1, 2023

MAP PREPARED BY:
OLDMAN RIVER REGIONAL SERVICES COMMISSION
3105 16th AVENUE NORTH, LETHBRIDGE, ALBERTA T1H 5E8
TEL. 403-329-1344
NOT RESPONSIBLE FOR ERRORS OR OMISSIONS

OLDMAN RIVER REGIONAL SERVICES COMMISSION
November 01, 2023 N:\Pincher-Creek-MD\Pincher-Creek\Pincher-Creek LUD & Land Use Redesignations\Pincher Creek - Portion of Lot 18, Plan 7756AL.dwg